



Mount Waverley Primary School
Park Lane, Mount Waverley 3149 Ph: 9807-1480

2012 ICT Agreement Years 2-6

Student Name: _____

When I use the technology facilities and equipment at school, I have responsibilities and rules to follow. I agree to follow the guidelines below:

- I will only work on the technology equipment (computers, iPads, Nintendo DS and digital cameras etc) and the Internet, school intranet and Ultranet for purposes specified by the teacher
- I will follow teacher instructions regarding the use of all technology equipment and the Internet / school intranet and Ultranet
- I will only access appropriate information for my learning and not interfere with the work or data of another student
- I will keep myself, my friends and my teachers safe by not giving out personal details including full names, telephone numbers, addresses and images and protecting my password
- When I use information from the Internet / school intranet and Ultranet for schoolwork, I will appropriately acknowledge the source. I will not violate copyright. I will not copy and paste information as my answer. If unsure I will check with the teacher
- I will be respectful in how I talk to and work with others online and never write or participate in online bullying
- I will obtain permission from a teacher before downloading or uploading any material or programs
- I will not access or send offensive material.
- I will not use the computers for any malicious purposes.
- I will immediately report any damage or problems to my teacher.
- I will not intentionally damage computers, computer systems, hardware or software
- I will talk to my teacher or another adult if:
 - I need help online
 - I am not sure what I should be doing on the Internet/ school intranet and Ultranet
 - I come across sites which are not suitable for our school
 - someone writes something I don't like, or makes me and my friends feel uncomfortable or asks me to provide information that I know is private.
 - I feel that the welfare of other students at the school is being threatened by online activities.

I understand that breaches of the above rules will result in my loss of access for a period of time determined by the ICT Coordinator or the Principal and/or payment for damage incurred and possible suspension from school.

Student Signature: _____

I, _____, as parent/guardian of the above student, agree to the terms and conditions of this agreement and grant permission for my child to participate in learning using Mt Waverley Primary School's technology facilities and the Internet / school intranet and Ultranet. In the event of my child causing deliberate damage to computer property, I agree to reimburse the school for repairs or replacement of such property. I understand the school will notify me if my child behaves inappropriately in the above circumstances.

Parent/Guardian Signature: _____ Date: _____



PARENTAL PERMISSION FOR CHILDREN PUBLISHING ON THE INTERNET

The school's own website, our involvement in global classroom projects, class blogs and wikis and general publishing on the Internet will include photographs of students, student work and video footage of student activities. I understand that my child's name will not be fully disclosed on the Internet.

****Please circle yes or no to indicate your preferences for each section.***

I agree:

To the appropriate use of my child's photograph on the Internet or print media	Yes	No
To the publishing of my child's work on the school's website	Yes	No
To the publishing of my child's work on their class blog or wiki	Yes	No
To the publishing of my child's work on the Victorian Education Department's website	Yes	No
To the publishing of video footage featuring my child	Yes	No
To allow my child to appear on video conferencing, including Skype, between schools	Yes	No
To the publishing of my child's voice recordings on their class blog	Yes	No
To the publishing of my child's first name only, on the Internet or print media	Yes	No

Please note:

At the end of each school year, every attempt will be made to delete content published online. Some content, however, will continue to be accessible in order to build up digital evidence of students' learning.

Content published within the Ultranet will remain until the child exits Year 12 (in the public schooling system).

Parent/Guardian Signature: _____ Date: _____

****Please return the signed Internet Publishing form to the class teacher.***

A note about wikis and blogs..

In 2012, there will be a continued school wide focus on class wikis and blogs.

These Web 2.0 tools have been instrumental in aiding collaboration and communication across subject areas and grade levels and have been used by the students as a type of digital portfolio. Many of our teachers and students embraced these tools in 2011 to communicate between the classroom and home.

Parents are able to view student work, photos, videos, and audio content produced in the classroom.

Wikis and blogs can be used as a platform for:

- writing
- conversation
- communication
- collaboration
- presentation
- visual learning
- global audience
- higher level thinking
- global learning community

Cyber safety is an extremely important issue and one that has been written about in past school newsletters. There are many ways to teach about cyber safety and using wikis and blogs is an ideal avenue to teach students about this topic and appropriate online behaviours.

Students learn about the importance of not publishing their surnames or revealing other personal information about themselves, including passwords. They also come to know that what they publish on the Internet is forever and cannot be taken back. The students become aware of correct netiquette.

It is important that we give our students experience in using online technologies in a supervised environment. Technology is not going away. If we do not teach the children how to use technologies safely and appropriately, then we are doing them a disservice.

It is important to note that these wikis and blogs will not be accessible through search engines.

If you have any questions, please contact Mrs Lee King (ICT Coordinator) or your child's classroom teacher.